

Valdosta State University's **College of Science and Mathematics** seeks qualified applicants for a fiscal (12-month) administrative faculty position in the **Department of Chemistry** to serve as the **Department Head**. This position is tenure earning and faculty rank is dependent upon credentials.

Reporting directly to the Dean, the department head is responsible for the overall day to day functions of the Chemistry Department and serves as its primary spokesperson and advocate. These efforts include, but are not limited to:

- Hiring, managing and evaluating faculty and staff members in the department;
- Conducting regular departmental meetings;
- Fostering a positive department environment that supports excellent teaching, scholarship and service;
- Establishing a collaborative department vision and agenda that is aligned with college and university strategic plans;
- Scheduling classes and sections for each faculty member in each academic semester;
- Supporting students through mentoring, overseeing internships and providing curricular overrides, where appropriate;
- Teaching necessary courses throughout the academic year;
- Participating in research and scholarly activities;
- Attending required conferences, including those associated with academic presentations;
- Supporting department experiential learning activities, including undergraduate research;
- Facilitating departmental curriculum reviews to maintain program viability and alignment with accreditation requirements;
- Participating in College Executive Committee meetings;
- Attending monthly Council of Department Heads meetings;
- Serving as Budget Manager for the department;
- Coordinating accreditation reviews with the American Chemical Society.

Required qualifications include:

- Ph.D. in chemistry or biochemistry
- Demonstrated leadership abilities in managing personnel, budgets, and administrative duties;
- Meets qualifications for tenure and appointment as associate professor or professor;
- Demonstrated commitment to excellence in teaching and learning, as well as scholarship; and
- Commitment to diversity and inclusion.

Preference will be given to those with:

- Strong leadership skills;
- Administrative experience;
- Ability to interact effectively with community;
- Experience with curricular modifications to support American Chemical Society requirements and high impact teaching practices.

The department is certified by the American Chemical Society (ACS) and offers a Bachelor of Science degree in chemistry. The degree has tracks for general chemistry, biochemistry, and preparation for pre-professional programs. The department maintains collaboration with regional pharmacy programs, including a program with PCOM that allows students to earn VSU B.S. and PCOM Pharm.D. degrees following transfer after three years at VSU. The department has an active undergraduate research program involving collaborations with area institutions and several opportunities for service in the

discipline and community through our ACS student affiliate group. A suite of scientific instrumentation is available, along with multiple labs (including those dedicated for research).

Valdosta State University is a comprehensive university with a student enrollment of approximately 11,500. The city of Valdosta is located just north of the Florida state line on Interstate 75, is served by a regional airport, and is within a two-hour drive of Jacksonville and Tallahassee, Florida. For more information visit <http://www.valdosta.edu> and for more information about the community visit <http://www.valdostachamber.com>.

Online application is required and should be submitted at <http://valdosta.peopleadmin.com/postings/18862>. Deadline for consideration is September 30, 2019. For more information on the position contact Dr. Shaun Ault, Search Chair, via email at svault@valdosta.edu.

Valdosta State University is an Equal Opportunity educational institution and has a strong institutional commitment to diversity. In that spirit, we are particularly interested in receiving applications from a broad spectrum of people, including, but not limited to, minorities, and individuals with disabilities. Valdosta State University has a non-discrimination policy that includes sex, race, color, sexual orientation, religion, age, marital status, national origin, disability, and veteran status.