

Chemistry Tenure-Track Faculty

Application Close Date/Time: Monday, January 15th, at 6PM CT

*This position is a Full-Time, Tenure-Track, Parkland Academic Employees (PAE) appointment.
Salary is commensurate with experience.*

Tenure-Track Faculty teach a full-time load as per the PAE bargaining agreement. They advise and mentor students and participate in governance of their departments and the college.

Robust benefits, including medical insurance with no monthly premiums, dental, life, disability, retirement plans, flexible spending, dependent care, EAP, work/life balance with generous paid time off, and tuition waiver.

Applicants must submit:

- An online Parkland College employment application
- Cover letter
- Resume or CV
- Copy of official transcripts from the institution where you received your highest degree. *If hired, certified official transcript is required.*

For more information and to apply, visit www.parkland.edu/careers

Essential Job Functions:

- Provide classroom instruction in accordance with the stated philosophy, objectives, and established course outlines of the college and department.
- Inform students of course regulations, evaluation procedures, and other information pertinent to the course; prepare a course syllabus for each course and distribute it early in each term.
- Promote a culture of diversity, equity, and inclusion in the classroom and the College.
- Is available for student advising/mentoring.
- Maintain regular office hours to ensure availability for student consultation; provide assistance to students in a timely manner.
- Maintain accurate scholastic records of students; submit required reports on student progress according to published deadlines.
- Work closely with department chair to design, maintain, and update course curriculum and materials for assigned courses.
- Perform professional duties in accordance with the established policies and procedures of the college and department.

Minimum Requirements:

- Master's degree in Chemistry; **OR** Master's degree in Biology and 18 graduate credit hours in Chemistry; **OR** Master's degree in related field with 18 graduate credit hours in both Chemistry.
- Post-secondary teaching experience.
- Must successfully complete a criminal background check with fingerprinting.

Equal Opportunity Employer